



THE SEAMAN'S INSTITUTE AT SNUG HARBOR

*Serving Vessel Owners ~ Training Today's Mariners ~ Recruiting Tomorrow's*

www.SIatSH.org

## **2010 COURSE CATALOG**

Welcome to the Seaman's Institute Course Catalog of US Coast Guard and NY/NJ State Courses. Civilians please proceed to State Boater, Career Night, Ordinary Seaman, and Apprenticeships below. Sailors, School Policy statements are followed by Courses Descriptions then Enrollment information. (718) 447-7717 is Staffed Daily 10-1500 (GMT+4) with Live Site-Navigation Assistants.

All are welcome to register and observe any class for Free; however, the time will not count toward any Seaman's Institute Certificates. Some of our listed courses await their final approval from the governing Agencies, so please check that status as you review your Course's information. FYI: Many descriptions include "Recommended Reading" to ease your studies and some show "Application Package Contents" listing the documents and things required by the issuing Agencies.

Students are responsible for ensuring that their desired Course meets their specific needs and/or licensing requirements, so each Agency's exact Authorization Statement is included with most course descriptions as it will read on your Seaman's Institute Course Completion Certificate. Most find reassuring our live and FREE: Career, Licensing, and Academic guidance, which is available from our Director of Admissions, Captain Ed Schultz (718) 442-5171. Capt. Schultz can also help you prepare a properly completed USCG & State Application Packages that gets you all License you are qualified for - Call: Mariner Assistance Program (MAP) 203-400-5321.

Fleets and groups of five or more individuals (see Our List & you) qualify for special-scheduling. For Individuals, our Academic Calendar shows the Dates of the fixed-series of Wheelhouse, Engineroom, Deck and Galley program Courses which you can join, and all readers will find a typical schedule rotation described within each Course Description. This School can shift dates.

The Agencies set a maximum capacity for each class. We recommended that you get onto the Call List for the courses and dates you want. Enrolling well ahead of time allows any group of four or more sailors to Qualify any Class, and once a class is declared "Qualified" if We is cancel it you get a 101% Tuition Refund. Some lectures may be conducted off-campus. A typical day is 0800-1800. NY/NJ State & U.S.C.G. attendance requirements apply to all Certificated Courses.

The Seaman's Institute believes that the recession is over and a full blown Depression is underway, that your Time is more important than our tuition, that great resumes get Jobs, and that you can cram for exams; therefore, we're offering qualified applicants a FREE: Bunk & Bagel, Binder, Book, and Bucks (0% Student Loan), with Resume, Job Placement & Career counseling, and a free tee-shirt too.

\*\*\*\* If the School cancels your class 101% of your tuition will be refunded within thirty days. \*\*\*\*

Course dates may be shifted. A fifty percent (50%) Tuition deposit is required ten days before the class begins and full payment is required before the Student sits for any final exam. If a Student withdraws from the class more than ten days before the course start date their deposit will be refunded in full; however, if the Student withdraws within ten days of the start date or during the course no refund or credit can be issued. No Discounts apply within ten days of a Class beginning. Cash, checks, and credit cards are acceptable for tuition payments.

**ABLE SEAMAN - USCG-NMC APPROVED:** A licensed deckhand for Inspected Vessels of any size or tonnage. 5 Days. Certificate cite "Any applicant who has successfully completed our 44-hour Able Seaman course and presents our Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the written examination requirements of 46 CFR 12.05-9 for the "Deck & Navigation General / Deck Safety" and "Deck General & Safety / Rules of the Road" exam modules for any Able Seaman endorsement; AND the practical (knot-tying) examination requirements of 46 CFR 12.05-9 for any Able Seaman endorsement."

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current FA/CPR Card, Fire & Boat Drill Records, TOARS, Oil-Transfer Records, Course Completion Certificates for STCW: PSSR, PSC, PST, FFB, FA/CPR, 2 Passport Photos and a Check for their Fees.

Recommended Reading & Preparation Texts: "[DHS-USCG Navigation Rules](#)" CG-Publications @ [www.CGPublications.com](http://www.CGPublications.com); "[American Merchant Seaman's Manual](#)" - Cornell Maritime Press.com ; and/or "[Knight's Modern Seamanship](#)" - Van Nostrand Reinhold Company.

**Typical Course Rotation: Second Thursday – after the first Friday.**

**Course Code: AB                      SISH Instructor Code: 059**

**APPRENTICE PROGRAMS -**

25 Day live aboard. Wheelhouse, Engineerroom, Deck and Galley Departments. See & Complete Enrollment Information.

**Course Code: APW/E/D/G    SISH Instructor Code: 00005**

**APPRENTICE MATE (STEERSMAN) - Pending USCG-NMC Approval, but will partially read:**

14 Days. Certificate Cite "Any applicant successfully completing your 110-hour Apprentice Mate (Steersman) course and presenting your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training will satisfy the examination requirements of 46 CFR 10.205(i) for original issuance or 46 CFR 10. 209(c)(iii) for renewal of a license as Apprentice Mate (Steersman) of Towing Vessels (Near Coastal or Inland).

For increase of scope to OCEANS add Celestial Navigation.

**This express Zero to Apprentice Mate - Steersman Course** and its Final Exam includes all of the materials covered in the 100GT Master, the 200GT Master and the Apprentice Mate Upgrade courses. We recommend SI Students take the same modules "individually" so you get the AMU... AND a 200GT Master License! If you Already hold M200 - do any 100GT Nav-general and Chart Plot Exams if you haven't tested in over 1 year. Sit in on lower classes to refine skills and/or private Tutors are available and take only the Upgrade Modules or AMU below.

**TOARS** – The School Tug "Edith Thornton" qualifies for the assessments. Call for charter and/or cruise schedules.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, an AMU Course Certificate, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "[DHS-USCG Navigation Rules](#)" available at [www.CGPublications.com](http://www.CGPublications.com); The "[American Merchant Seaman's Manual](#)" - from Cornell Maritime Press ; The "[Merchant Marine Officer's Handbook](#)"-Cornell Maritime Press; Text "[Modern Towing](#)" -Cornell Maritime Press; Text "[Dutton's Navigation and Piloting](#)" – Naval Institute Press; and/or, "[Chapman's Piloting, Seamanship, and Small Boat Handling](#)" – Hearst Books.

**Typical Course Rotation: First Friday for 17 days straight.**

**Course Code: AM                      SISH Instructor Code: 5752**

**APPRENTICE MATE (STEERSMAN) UPGRADE - USCG-NMC APPROVED:**

**Prerequisite – Master 200 Gross Ton License or a valid 200GT Upgrade Course Completion Certificate in hand.**

3 Days. Certificate Cite "Any applicant successfully completing your 24½-hour Apprentice Mate (Steersman) Upgrade course and presenting your Certificate of Training WITHIN ONE YEAR of the completion of training, will satisfy the examination requirements of 46 CFR 10.205(i) for original issuance of a license as Apprentice Mate (Steersman) of Towing Vessels (Near Coastal or Inland); PROVIDED that they either hold a license as Master Not More Than 200 Gross Tons or have satisfied the examination requirements for a license as Master Not More Than 200 Gross Tons WITHIN THE PREVIOUS 12 MONTHS."

For increase of scope to OCEANS add Celestial Navigation.

**AMU- continued.** This Apprentice Mate - Steersman Final Exam includes all of the materials covered in the 100GT Master, the 200GT Master and the Apprentice Mate Upgrade courses. This AMU Course briefly refreshes and Does Not teach those skills/modules!

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "[DHS-USCG Navigation Rules](#)" CG-Publications, www.CGPublications.com; "[Merchant Marine Officer's Handbook](#)"-Cornell Maritime Press; "[Modern Towing](#)" -Cornell Maritime Press; "[Dutton's Navigation and Piloting](#)" – Naval Institute Press; and, "[Chapmans Piloting, Seamanship, and Small Boat Handling](#)" – Hearst Books.

**Typical Course Rotation: Second Thursday – after the first Friday.**

**Course Code: AMU                    SISH Instructor Code: 574**

**ASSISTANCE TOWING - Pending USCG-NMC Approval, but will partially read:**

½ Day. Certificate Cite " Any applicant who has successfully completed our 4-hour Assistance Towing course and presents our Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the examination requirements of 46 CFR 10.482(b) for an Assistance Towing endorsement to any license up to Master Not More Than 200 Gross Tons.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, SI Course Completion Certificate, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "[DHS-USCG Navigation Rules](#)" CG-Publications, www.CGPublications.com; and, "[Chapmans Piloting, Seamanship, and Small Boat Handling](#)" – Hearst Books.

**Typical Course Rotation: On Demand: Fourth Tuesday – after the first Friday.**

**Course Code: AT                    SISH Instructor Code: 001**

**AUTOMATIC RADAR PLOTTING AIDS (ARPA) ETA February 2011. - Pending USCG-NMC Approval, but will read:**

4 Days. Certificate Cite "Any applicant who has successfully completed your 35-hour Automatic Radar Plotting Aids (ARPA) course will satisfy the ARPA training requirements for certification as Officer in Charge of a Navigational Watch on vessels of 500 or more gross tonnage (ITC) and of 46 CFR 10.205(m)(1). The practical assessments conducted in this course will be accepted as the equivalent of the following assessments from the National Assessment Guidelines for Table AII/ 1 of the STCW Code: OICNW-3-2A; OICNW-3-2B; OICNW-3-2C; OICNW-3-2D; OICNW-3-2E; OICNW-3-2F; OICNW-3-2G; OICNW-3-2H; OICNW-3-2I; OICNW-3-2J; OICNW-3-2K; OICNW-3-2L; and OICNW-3-2M. Applicants who have successfully completed your course need not present completed "Control Sheets" for these assessments in application for STCW certification.

**Typical Course Rotation: Second Thursday – after the first Friday.**

**Typical Course Rotation: Fourth week of the even months (days vary)**

**Course Code: ARPA                    SISH Instructor Code: 056**

**AUXILIARY SAIL - Pending USCG-NMC Approval, but will partially read:**

½ Day. Certificate Cite "Any applicant who has successfully completed your 4-hour Auxiliary Sail course and who presents your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the examination requirements of 46 CFR 10.205(i) for an Auxiliary Sail endorsement to any deck license up to 200 gross tons.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "[DHS-USCG Navigation Rules](#)" CG-Publications, www.CGPublications.com; and, "[Chapmans Piloting, Seamanship, and Small Boat Handling](#)" – Hearst Books.

**Typical Course Rotation: On Demand: Fourth Tuesday – after the first Friday.**

**Course Code: AS                    SISH Instructor Code: 001**

**BASIC SAFETY TRAINING**

See STCW Series Course.

**Student Services (718) 442-5171**

**BOATER SAFETY – New Jersey State (USCG Recognized & NABLA - 50 State Certified course)**

See NJS Boater Safety below

**BOATER SAFETY – New York State (USCG Recognized & NABLA - 50 State Certified course)**

See NYS Boater Safety below

**BRIDGE RESOURCE MANAGEMENT – ETA April 2010 - Pending USCG-NMC Approval, but will partially read:**

3 Days. Certificate Cite “Any applicant who has successfully completed your 24-hour Bridge Resource Management course will satisfy the requirements of 46 CFR 10.205(o) and Section B-VIII/2, Part 3-1 of the STCW Code.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, SI Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading:

***Typical Course Rotation: Fourth Saturday – after the first Friday.***

**Course Code: BRM                    SISH Instructor Code: 007**

**CAREER NIGHT - FREE    RSVP to (718) 442-5171 please**

1 evening. Entry/Orientation Seminar about how to get careers in the Maritime Industry, what the Merchant Marine structure is, where your Career can go, and how to get there. Attendees depart knowing: If they want to be a Sailor, the entry Papers required, the schedule or tasks they prefer, which sector of the industry appeals to them, how to get in to and advance through that sector’s job positions, and who to contact for work, for licensing and certifications, and for training. Alumni typically proceed into Ordinary Seaman or one of the Apprenticeship Programs (Wheelhouse, Engine Room, Deck, or Galley).

***Typical Course Rotation: Fourth Sunday – after the first Friday.***

**Course Code: CN1                    SISH Instructor Code: 001**

**CELESTIAL NAVIGATION - USCG-NMC Approved:**

Ten days. Certificate Cite “Any applicant who has successfully completed your 84-hour Celestial Navigation course will satisfy the celestial navigation problems examination requirements to increase the scope of a license as Mate 500/1600 Gross Tons from Near Coastal to Oceans (exam module 186XX);OR satisfy the Celestial Navigation problems examination requirements to increase the scope of a license as Master 500/1600 Gross from Near Coastal to Oceans (exam module 206XX). This course will not satisfy the Navigation General or Deck & Navigation General examination requirements to increase the scope of a license as Mate or Master 500/1600 Gross Tons from Near Coastal to Oceans (exam modules 187XX or 207XX).”  
**Prerequisite: Deck/Navigation General Supplemental Course** (see 2 day Course below)

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading:

***Typical Course Rotation: May & August 12 days straight, December 14 days split.***

**Course Code: CN                    SISH Instructor Code: 0591**

**COMPANY SECURITY OFFICER (ISPS - MARSEC CSO)**

See MARSEC Original Issue course below.

**CPR & FIRST AID**

See FIRST AID & CPR below

**DECK & NAVIGATION GENERAL SUPPLEMENTAL - USCG-NMC Approved:**

2 Days. Certificate Cite "Any applicant, who has successfully completed our 14-hour Supplemental Deck General course and presents our Certificate of Training within one year of completion of training, will satisfy the Navigation & Deck General requirements to increase the scope of a license as Master 500/1600 Gross Tons from Near Coastal to Oceans (exam module 207XX)."

Recommended Reading:

**Typical Course Rotation: May, August, & December - two days before Celestial Navigation.**

**Course Code: DNGL            SISH Instructor Code: 522**

**DESIGNATED EXAMINER & CG INSTRUCTORS**

5 Days. See Train The Trainer (TTT below)

**Typical Course Rotation: Second Thursday – after the first Friday.**

**ELECTRONIC CHART DISPLAY & INFORMATION SYSTEMS (ECDIS) ETA February 2011**

- Pending USCG-NMC Approval, but might partially read:

6 Days. Certificate Cite "Any applicant who has successfully completed your 48-hour E.C.D.I.S. course and presents

Recommended Reading:

**Typical Course Rotation: Second week of the even months**

**Course Code: ECDIS            SISH Instructor Code: TBC**

**FACILITY SAFETY – OSHA**

See OSHA Facility Safety course description below.

**FACILITY SECURITY OFFICER (ISPS – MARSEC FSO)**

See MARSEC Original course below.

**FIRE FIGHTING - BASIC Available as stand-alone course and is Included in STCW Series Course.**

- Pending USCG-NMC Approval, but might partially read:

2 Days. Certificate Cite " Any applicant who has successfully completed your 16-hour Basic Fire Fighting course will satisfy: (1) the Basic Safety Fire Prevention and Fire Fighting training requirements of Section A-VI/1 and Table A-VI/1-2 of the STCW Code and 46 CFR 10.205(l)(2); --AND-- (2) the Basic Fire Fighting training requirements of 46 CFR 10.205(g) and 10.401(g)(1) for a license; -- AND—(3) the Fire Fighting training requirements of 46 CFR 13.113(d)(2)(i)(A), 13.113(e)(1)(i)(A) or (B), 13.201(e), 13.301(e), 13.401(d) or 13.501(e) for any tankerman endorsement.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, PIC & FFB Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading: "Industrial Fire Brigade Principles and Practices" – Jones and Bartlett Publishers.

**Typical Course Rotation: Fourth Sunday – after the first Friday.**

**Course Code: FFB            SISH Instructor Code: 054**

**FIRST AID & CPR, STCW**

**USCG-NMC-Approved.**

**Included in the STCW Series Course.**

2 half-days. Certificate Cite "Any applicant who has successfully completed our 8-hour First Aid & CPR Course will satisfy the Basic Safety - Elementary First Aid training requirements of Section A-VI/1 and Table A-VI/1-3 of the STCW Code and 46 CFR 10.205(l)(3); AND if presented WITHIN ONE YEAR of the date of training, the First Aid & CPR training requirements of 46 CFR 10.205(h)(1)(ii) and 10.205(h)(2)(iii) for original issuance of a license.

**Student Services (718) 442-5171**

**First Aid & CPR, STCW** continued.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading: SI FA/CPR Manuals

**Typical Course Rotation: Third Friday & Saturday evening – after the first Friday.**

**Course Code: STCW FA/CPR                      SISH Instructor Code: 091**

**FIRST AID & CPR, RED CROSS    USCG-NMC-Accepted as compliant for Masters Licenses.    Included in O/S Course.**  
1 Day. Red Cross Certificates issued

Recommended Reading: Red Cross First Aid Manual and ARC-CPR/w AED Manual (Both supplied in advance)

NMC Application Package Contents: Photo ID, ARC Application and a check for fees (Masters add to TWIC, MMC & CG App)

**Typical Course Rotation: Rotates during the OS Course. Please see the Academic Calendar.**

**Course Code: ARC CPR/FA                      SISH Instructor Code: 091**

**FLASHING LIGHT (Visual Communications) - USCG-NMC Approved**

1½ Days. Certificate Cite " Any applicant who has successfully completed our 13½ hour Visual Communications (Flashing Light) course will satisfy the practical signaling examination requirements (flashing light) of 46 CFR 10.401(h) if presented within one year of the completion of training; AND will be considered to have successfully demonstrated the equivalent of assessment OICNW-4-1A from the National Assessment Guidelines for Table A-II/1 of the STCW Code. Applicants who have successfully completed our course need not present a completed "Control Sheet" for this assessment in application for STCW certification."

The first morning is intro to Morse Code, the afternoon is yours to spend memorizing, day two we get up to speed & test out.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, SI Course Completion Certificate, and a Check for the CG Fees.

Recommended Reading: "PUB. No. 102, International Code Of Signals" – Defense Mapping Agency (Stock # NVPUB102)

**Typical Course Rotation: Third Thursday – after the first Friday.**

**Course Code: FL                                      SISH Instructor Code: 522**

**GLOBAL MARINE DISTRESS SYSTEMS (G.M.D.S.S.) ETA December 2011**

**Pending FCC/USCG-NMC Approval, but will partially read:**

Six days. Certificate Cite " Any applicant who has successfully completed your 70-hour Global Marine Distress SS course and presents...

Recommended Reading:

FCC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, FCC App Form, SI Course Completion Certificate, and a Check for the FCC Fees.

**Typical Course Rotation: T.B.D.**

**Course Code: GMDSS                      SISH Instructor Code: 5281**

**GENERAL RADIO OPERATOR PERMIT (FCC-GROL) – Available.**

\_\_\_ Days. Certificate Cite "Any applicant who has successfully completed our **XX hour** General Radio Operator License course will hold an FCC License as/for FCC CFR "... And ...

Recommended Reading:

**Student Services (718) 442-5171**

**GROL** continued

FCC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, FCC App Form, SI Course Completion Certificate, and a Check for the FCC Fees.

**Typical Course Rotation: T.B.D.**

**Course Code: GROL            SISH Instructor Code: 057**  
**SI Student Services (718) 442-5171**

**ISPS-MARSEC (VSO, FSO, CSO)**

See MARSEC below.

**LIFEBOATMAN – Gravity Davit Lifeboat. ETA January 2011.**  
**– Pending USCG-NMC Approval, but might partially read:**  
5 Days. Certificate Cite “Any applicant that...”

**See Below: PST for Life Raft STCW Rating.**

**Typical Course Rotation: T.B.D.**

**Course Code: LB            SISH Instructor Code: TBC**

**MARINE RADIO OPERATOR PERMIT (MROP) FCC Approved.**

1 Day. FCC Certificates issued.

Recommended Reading: FCC Manual (provided)

FCC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, FCC App Form, SI Course Completion Certificate, and a Check for the FCC Fees.

**Typical Course Rotation: Second Monday – after the first Friday.**

**Course Code: MROP            SISH Instructor Code: 001**

**MARLINSPIKE SEAMANSHIP - Pending USCG-NMC Approval, but will partially read:**

1 Day. Certificate Cite “Any applicant who has successfully completed your 8-hour Marlinspike Seamanship course and presents your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the practical (knot-tying) examination requirements of 46 CFR 12.05-9 for any Able Seaman endorsement.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, SI Course Completion Certificate, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading: American Merchant Seaman’s Manual, Knot Books & Sites (Boy Scout site is good)

**Typical Course Rotation: See Academic Calendar and OS Course Description above for date within the OS Course.**

**Course Code: MSK            SISH Instructor Code: 001**

**MARSEC (ORIGINAL ISSUE OF VSO, FSO, CSO) - Pending DnV Approval, but might partially read:**

3 Days. Certificate Cite “Any applicant who has successfully completed our 24 Hour ISPS-MARSEC Company Security Officer, Facility Security Officer and Vessel Security course has met the requirements of and is in compliance with the following standards: Regulations 13.1, 13.2 (Part A and B), and 18.1 (Part A and B) of the International Ship and Port Facility Security (ISPS) Code and IMO Model Course 3.19 Ship Security Officer (2003) edition), IMO Model Course 3.20 Company Security Officer (2003 Edition) and IMO Model Course 3.21 Port Facility Security Officer (2003 Edition).

Recommended Reading: “Vessel Security Officer” - Cornell Maritime Press

**Typical Course Rotation: On demand, and regularly in January, July, and November**

**Course Code: MARSEC            SISH Instructor Code: 058**

**MARSEC VSO REFRESHER - DnV Approved, ISPS Compliant, USCG-NMC Accepted:**

1 Day. Certificate Cite "Any applicant who has successfully completed our 8 Hour ISPS-MARSEC DnV approved Vessel Security Officer Refresher Course has satisfied the requirements and is in compliance with the following standards: Regulations 13.1 and 13.2 (Part A and B) of the International Ship and Port Facility Security (ISPS) Code and IMO Model Course 3.19 Ship Security Officer (2003) edition).

Recommended Reading: "Vessel Security Officer" - Cornell Maritime Press

**Typical Course Rotation :On Demand, and Second Thursday – after the first Friday of the Odd months.**

**Course Code: MARSECR      SISH Instructor Code: 522**

**SI Student Services (718) 442-5171**

**MASTER NEAR COASTAL UPGRADE to OCEANS (Mates, 500GT Masters & 1600 GT Masters only.)**

See CELESTIAL NAVIGATION course above. See also: Master 5/1600 Upgrade Courses below.

**MASTER 15 Gross Tons (OUPV, 6-PAX) - USCG-NMC Approved:**

7 Days. Certificate Cite "Any applicant who has successfully completed your 56-hour Operator of Uninspected Passenger Vessels (OUPV) course and presents your Certificate of Training WITHIN ONE YEAR of the completion of training, will satisfy the examination requirements of 46 CFR 10.205(i) for original issuance, 46 CFR 10.209(c)(iii) for renewal, and 46 CFR 10.209(f) for reissuance of a license as Operator of Uninspected Passenger Vessels (Near Coastal)."

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, SI Course Completion Certificate, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications, www.CGPublications.com; "American Merchant Seaman's Manual" - Cornell Maritime Press; and, "Chapman's Piloting, Seamanship, and Small Boat Handling" – Hearst Books.

**Typical Course Rotation: First Friday monthly.**

**Course Code: M15                      SISH Instructor Code: 577**

**MASTER 15 > 100 Gross Tons – UPGRADE - Pending USCG-NMC Approval, but might partially read:**

3 Days. Certificate Cite "Any applicant who has successfully completed your 34½-hour Upgrade Master 100 Tons to

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications, www.CGPublications.com; and "Dutton's Navigation and Piloting" – Naval Institute Press.

**Typical Course Rotation: Second Friday monthly.**

**Course Code: M15>100              SISH Instructor Code: 524**

**MASTER 100 TONS-Near Coastal - USCG-NMC Approved:**

10 Days. Certificate Cite "Any applicant who has successfully completed your 80-hour Master 100 Tons Course and presents your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the examination requirements of 46 CFR 10.205(i) for original issuance, 46 CFR 10.209(c)(iii) for renewal, and 46 CFR 10.209(f) for reissuance of a license as Master of Steam or Motor Vessels of Not More Than 100 Gross Tons (except oceans).

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, SI Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications, www.CGPublications.com; "Dutton's Navigation and Piloting" – Naval Institute Press; and, "Chapman's Piloting, Seamanship, and Small Boat Handling" – Hearst Books.

**Typical Course Rotation: First Friday monthly.**

**Course Code: M100                      SISH Instructor Code: 0021**

**Student Services (718) 442-5171**

**MASTER 100 > MASTER 200 TONS Near Coastal – UPGRADE**

**- USCG-NMC Approved:**

5 Days. Certificate Cite “Any applicant who has successfully completed your 34½-hour Upgrade Master 100 Tons to Master 200 Tons course and who presents your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the exam requirements of 46 CFR 10.207 for upgrade of a license from Master 100 Tons Near Coastal to Master 200 Tons Near Coastal.

**Student Services (718) 442-5171**

**M100>M200 Upgrade** continued.

Qualifies Student to continue on to Apprentice Mate – Steersman Upgrade courses  
Add Celestial Navigation (CN) for increase of scope from Near Coastal to OCEANS

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: “[DHS-USCG Navigation Rules](#)” CG-Publications, [www.CGPublications.com](#);  
“[Merchant Marine Officer’s Handbook](#)”-Cornell Maritime Press; and “[Dutton’s Navigation and Piloting](#)” – Naval Institute Press.

**Typical Course Rotation: Second Monday – after the first Friday.**

**Course Code: M100>200      SISH Instructor Code: 526**

**MASTER 200 TONS - Near Coastal - Pending USCG-NMC Approval, but might partially read:**

13 Days. Certificate Cite “Any applicant who has successfully completed your 120½-hour Master 200 Tons course and who presents your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the examination requirements of 46 CFR 10.205(i) for original issuance, 46 CFR 10. 209(c)(iii) for renewal, and 46 CFR 10.209(f) for reissuance of a license as Master of Steam or Motor Vessels of Not More Than 200 Gross tons (except oceans)…

This express Zero to Master 200GT course includes the materials from Master 100GT plus 200GT Upgrade materials

\*Is a Prerequisite for Apprentice Mate – Upgrade course.

\*Add Celestial Navigation (CN) for increase of scope from Near Coastal to OCEANS

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200 Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: “[DHS-USCG Navigation Rules](#)” CG-Publications, [www.CGPublications.com](#);  
“[Merchant Marine Officer’s Handbook](#)”-Cornell Maritime Press; and “[Dutton’s Navigation and Piloting](#)” – Naval Institute Press.

**Typical Course Rotation: First Friday Monthly.**

**Course Code: M200      SISH Instructor Code: 5781**

**MASTER 500 TONS - Near Coastal - Test Prep Course**

4 Days. Modules from 200GT > 5/1600.

Prerequisite: Master 200GT N/C USCG License or any M200 Course Completion Certificate less than one year old.

USCG Requires FL, BRM, AB, and other tickets for the Upgrade – Please speak directly with Admissions (203) 400-5321

\*Add Celestial Navigation (CN) for increase of scope from Near Coastal to OCEANS

NMC Application Package Contents: TWIC, MMC, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, Able Seaman Rating, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: “[DHS-USCG Navigation Rules](#)” CG-Publications, [www.CGPublications.com](#);  
“[American Merchant Seaman’s Manual](#)” - Cornell Maritime Press ; “[Merchant Marine Officer’s Handbook](#)”-Cornell Maritime Press; “[Modern Towing](#)” -Cornell Maritime Press; and “[Dutton’s Navigation and Piloting](#)” – Naval Institute Press.

**Typical Course Rotation: Third Sunday – after the first Friday.**

**Course Code: M500      SISH Instructor Code: 526 Assessment Exam Required.**

**Student Services (718) 442-5171**

**MASTER 1600 TONS - Near Coastal - Test Prep Course**

4 Days. Modules from 200GT > 1600.

Prerequisite: Master 200GT N/C USCG License or any M200 Course Completion Certificate less than one year old.

USCG Requires FL, BRM, AB, and other tickets for the Upgrade – Please speak directly with Admissions (203) 400-5321

\*Add Celestial Navigation (CN) for increase of scope from Near Coastal to OCEANS

NMC Application Package Contents: TWIC, MMC, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, Able Seaman Rating, and a Check for CG Fees.

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications, [www.CGPublications.com](http://www.CGPublications.com); "American Merchant Seaman's Manual" - Cornell Maritime Press ; "Merchant Marine Officer's Handbook"-Cornell Maritime Press; "Modern Towing" -Cornell Maritime Press; and "Dutton's Navigation and Piloting" – Naval Institute Press.

**Typical Course Rotation: Third Sunday – after the first Friday.**

**Course Code: M1600          SISH Instructor Code: 526** Assessment Exam Required.

**MASTER OUPV - Near Coastal**

See Master 15 Gross Tons – Near Coastal above.

**MATE-STEERSMAN**

See Apprentice Mate (Steersman) and Apprentice Mate (Steersman) Upgrade courses above.

**NAVIGATION GENERAL**

**For Recreational Vessel Owners and Operators**

3 Days. SI Certificate

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications, [www.CGPublications.com](http://www.CGPublications.com); and, "Chapman's Piloting, Seamanship, and Small Boat Handling" – Hearst Books.

**Typical Course Rotation: On Demand.**

**Course Code: NGR          SISH Instructor Code: 575**

**NJ STATE BOATER SAFETY – NEW JERSEY STATE – (USCG Recognized & NABLA 50- State Certified Course)**

1 Day. Eight hours. The N.J. State Temp-Certificate is issued here.

NJS Application Package Contents: Photo ID, NJS Application, and a check for the State Fees.

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications @ [www.CGPublications.com](http://www.CGPublications.com); State Handbook (supplied); and, "Chapman's Piloting, Seamanship, and Small Boat Handling" – Hearst Books.

**Typical Course Rotation: Second Wednesday – after the first Friday. Also See the Academic Calendar for dates.**

**Course Code: NJSBS          SISH Instructor Code: 001**

**NY STATE SAFE BOATER – NEW YORK STATE (USCG Recognized & NABLA 50- State Certified Course)**

1 Day. Eight hours. The NYS Temp-Certificate is issued here.

NYS Application Package Contents: Photo ID, NYS Application, and a check for the State Fees.

Recommended Reading & Preparation Texts: "DHS-USCG Navigation Rules" CG-Publications @ [www.CGPublications.com](http://www.CGPublications.com); State Handbook (supplied); "Chapmans Piloting, Seamanship, and Small Boat Handling" – Hearst Books.

**Typical Course Rotation: Second Tuesday – after the first Friday. Also See the Academic Calendar for dates.**

**Course Code: NJSBS          SISH Instructor Code: 001**

**ORDINARY SEAMAN – Orientation, Safety, Survival, and Shipboard Basics for all Entry Level Crew.**

5 Days. 2 Weekends. Certificate Cite “Any applicant who has successfully completed our 45 Hour Ordinary Seaman Part I course will be able to present the forms(not the Fees) necessary to apply for their Original Merchant Mariner Documents, TWIX ID Card and will hold Certificates for Red Cross CPR/First Aid and CG-STCW Personal Safety & Social Responsibility, and USCG Marlinespike Seamanship, a NY/NJ/50 State Safe Boater Certificate, and a SISH Ordinary Seaman 1 Certificate reflecting the successful completion of 8 Intro lectures including Navigation General-Lookout, Seamanship-Deckhand, Firefighting, Sea Survival, Emergency Signaling, and endured 5 field hours of Practical Hawser-Handling.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, SI Course Completion Certificates, 2 Passport Photos, and Checks for Fees.

Recommended Reading & Preparation Texts: “DHS-USCG Navigation Rules” CG-Publications, www.CGPublications.com; “American Merchant Seaman’s Manual” - Cornell Maritime Press; (“Modern Towing” -Cornell Maritime Press); and, “Chapmans Piloting, Seamanship, and Small Boat Handling” – Hearst Books.

**Typical Course Rotation: First Friday of each month. 5 Days Straight & Two Weekend option. See Academic Calendar.**

**Course Code: OS1                      SISH Instructor Code: 057**

**ORDINARY SEAMAN II** (Wheelhouse, Engineroom, Deck and Galley Apprentice Programs and Certifications Series)

\*\* Course is being composed, developed, and submitted to USCG for Approvals and is expected at SI in September 2010.

6 Days. Certificate Cite “Any applicant who has successfully completed our 45 Hour Ordinary Seaman Part II course will hold a Coast Guard Certificate for STCW Basic Safety Training, Marlinespike Seamanship, Rules of the Road, Assist Tow, Auxiliary Sail; A NYS Boater Safety Certificate, and a FCC Marine Radio Operator Permit; the applicant will also receive an SISH Certificate for Introduction to RADAR, Ship Construction, Bridge Resource Management, and Weather.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: “DHS-USCG Navigation Rules” CG-Publications, www.CGPublications.com; “American Merchant Seaman’s Manual” - Cornell Maritime Press ; “Merchant Marine Officer’s Handbook”-Cornell Maritime Press; “Modern Towing” -Cornell Maritime Press; “Dutton’s Navigation and Piloting” – Naval Institute Press; and, “Chapmans Piloting, Seamanship, and Small Boat Handling” – Hearst Books.

**Typical Course Rotation: Second Thursday – after the first Friday. See Academic Calendar for dates.**

**Course Code: OS2                      SISH Instructor Code: 059**

**ORDINARY SEAMAN III** Commercial & Industrial Deckhand RFPNW, RFPEW, OICNW Series

\*\* Course is being composed, developed, and submitted to USCG for Approvals and is expected at SI in September 2010.

12 Days. Certificate Cite “Any applicant who has successfully completed our xx Hour Ordinary Seaman Part III course will hold a Coast Guard Certificate DDE, Person In Charge-Barges (PIC), Qualified Member of the Engine Department (QMED),

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, M100/200/AMU Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts:

**Typical Course Rotation: Second Thursday – after the first Friday. See Academic Calendar for dates.**

**Course Code: OS3                      SISH Instructor Code: 5761**

**Student Services (718) 442-5171**

**OSHA - FACILITY SAFETY - Pending OSHA approval, but may partially read:**

5 Days. Any applicant who has successfully completed your 36½ Hour OSHA Facility Safety course will hold a valid Certificate for....

**Typical Course Rotation: Second Thursday – after the first Friday. See Academic Calendar for dates.**

**Course Code: OSHAF      SISH Instructor Code: TBC**

**OUPV, 6 PAX CAPTAIN; Operator of Uninspected Passenger Vessels**

See Master 15 Gross Tons – Near Coastal above.

**PERSON IN CHARGE – TANK BARGE - Approved**

5 Days. Certificate Cite “Any applicant who has successfully completed your...

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current FA/CPR Card, Fire & Boat Drill Records, 12 Loads & Discharge records, Course Completion Certificate and a Check for CG Fees.

Recommended Reading: “Tanker Operations” – Cornell Maritime Press

**Typical Course Rotation: First Monday – after the first Friday. See Academic Calendar for dates.**

**Course Code: PICB      SISH Instructor Code: 059**

**PERSON IN CHARGE – TANK SHIP - Approved**

6 Days. Certificate Cite “Any applicant who has successfully completed your...

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records - 12 Loads & Discharge records, Course Completion Certificate and a Check for the Fees.

Recommended Reading: “Tanker Operations” – Cornell Maritime Press; Chem-Data Guidebook (Intro & Instructions, etc)

**Typical Course Rotation: First Monday – after the first Friday. See Academic Calendar for dates.**

**Course Code: PICS      SISH Instructor Code: 059**

**PERSONAL SAFETY & SOCIAL RESPONSIBILITIES - USCG-NMC Approved STCW**

½ Day. Certificate Cite “Any applicant who has successfully completed your 4-hour Personal Safety & Social Responsibilities course will satisfy the Personal Safety & Social Responsibilities training requirements of 46 CFR 10.205(l)(4) and Section A-VI/1 and Table A-VI/1-4 of the STCW Code.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, Sea Time Records, Current Red Cross FA/CPR Card, TOARS, SI PSSR Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts:

**Typical Course Rotation: First Friday & again Third Tuesday – after the first Friday. See Academic Calendar for dates.**

**Course Code: PSSR      SISH Instructor Code: 001**

**PERSONAL SURVIVAL TECHNIQUES - USCG- Approved STCW ( LIFERAFT )**

2 Days. Certificate Cite "Any applicant who has successfully completed your 12-hour Personal Survival Techniques course will satisfy the Personal Survival Techniques training requirements of Section A-VI/1 and Table A-VI/1-1 of the STCW Code and 46 CFR 10.205(l).

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, SI PST Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading:

**Typical Course Rotation: Fourth Friday Monthly.**

**Course Code: PST                    SISH Instructor Code: 054**

**PILOTAGE**

3 Days. Certificate Cite "Any applicant who has successfully completed your XX Hour Basic Pilotage course may hold a Coast Guard Certificate... MAY include: Rules of the Road Certificates... Will be proficient in chart drawing techniques, and will hold relevant Local Knowledge...

NMC Application Package Contents: TWIC, MMC, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, 12 R/T Pilotage Trip Sheets, Sea Time Records, and a Check for the CG Fees.

**Typical Course Rotation: By Demand.**

**Course Code: PILOT                    SISH Instructor Code: Assessment Exam Required.**

**PROFICIENCY IN SURVIVAL CRAFT – Approved. Included in STCW Series Course.**

2 Days. Certificate Cite " Any applicant who has successfully completed your 8½-hour Survival Craft (Able Seaman-OSV) course and who presents your Certificate of Training at a Regional Exam Center WITHIN ONE YEAR of the completion of training, will satisfy the written "Survival Craft" examination requirements of 46 CFR 12.05-9 for any endorsement as Able Seaman restricted to vessels without lifeboats (exam module 441xx).

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Fire & Boat Drill records, SIC PSC Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading:

**Typical Course Rotation: Third Tuesday – after the first Friday. See Academic Calendar for dates.**

**Course Code: PSC                    SISH Instructor Code: 053**

**QUALIFIED MEMBER ENGINE DEPARTMENT (QMED) ETA August 2010**

**-Pending USCG-NMC Approval, but might partially read:**

14 Days. Certificate Cite "Any applicant who has successfully completed our ... hour...QMED Motor, Fireman, ...

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, Current Red Cross FA/CPR Card, SI QMED Course Completion Certificates, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading:

**Typical Course Rotation: Second Thursday – after the first Friday. See Academic Calendar for dates.**

**Course Code: QMED                    SISH Instructor Code: TBC**

**RADAR OPERATION GENERAL – APPROVED - UNINSPECTED & RECREATIONAL VESSEL OWNERS & OPERATORS**  
3 Days. Certificate Cite “ Any applicant who has successfully completed your 3-day Radar OPERATOR course will be proficient in radar theory, plotting and operation of basic RADAR units.

**RADAR OBSERVER UNLIMITED – ORIGINAL - ETA November 2010**

- Pending USCG-NMC Approval, but might partially read:

5 Days. Certificate Cite “ Any applicant who has successfully completed your 5-day Radar Observer (Unlimited) course will satisfy the requirements of 46 CFR 10.480 for an endorsement as Radar Observer (Unlimited). This course will not satisfy any requirements of the STCW Convention and STCW Code.

Recommended Reading:

*Typical Course Rotation: Second Thursday – after the first Friday. See Academic Calendar for dates.*

Course Code: RAD5            SISH Instructor Code: 056

**RADAR OBSERVER UNLIMITED – REFRESHER - ETA November 2010**

- Pending USCG-NMC Approval, but might partially read:

3 Days. Certificate Cite “Any applicant who has successfully completed your 3-day Radar Observer Refresher course will satisfy the requirements of 46 CFR 10.480 for an endorsement as Radar Observer (Unlimited).

*Typical Course Rotation: Second Thursday – after the first Friday. See Academic Calendar for dates.*

Course Code: RAD3            SISH Instructor Code: 524

**RADAR OBSERVER – RECERTIFICATION -ETA November 2010**

- Pending USCG-NMC Approval, but might partially read:

1 Day. Certificate Cite “Any applicant who has successfully completed your 1-day Radar Observer Recertification course will satisfy the requirements of 46 CFR 10.480(d) for renewal of any Radar Observer endorsement.

*Typical Course Rotation: Tuesdays, Wednesdays & Thursdays; Walk- Ins are Welcome ( w/4 hrs notice!)*

Course Code: RAD1            SISH Instructor Code: 052

**RULES OF THE ROAD – Pending USCG-NMC Approval, but will partially read:**

**ETA: April 2010**

2 Days. Certificate Cite “Any applicant who has successfully completed your 16-hour Rules of the Road course with a passing grade of at least 90% and presenting your Certificate of Training at a Regional Examination Center will EITHER satisfy the Rules of the Road Examination requirements for original issuance or renewal of any deck license up to Master 200 Tons, Master or Mate of Fishing Vessels, and Apprentice Mate (Steersman); OR receive 4 days sea service credit towards any deck license up to Master 200 GRT, Master or Mate of Fishing Vessels, Pilot (Mate). This sea service credit may not exceed limits specified by law and may not be used to satisfy any recency requirements or requirements for service on specific routes or types of vessels.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer’s Information, License & Endorsement copy, Sea Time Records, Current Red Cross FA/CPR Card, 2 Passport Photos, and a Check for the CG Fees.

Recommended Reading & Preparation Texts: “DHS-USCG Navigation Rules” CG-Publications, at [www.CGPublications.com](http://www.CGPublications.com); and Text “Dutton’s Navigation and Piloting” – Naval Institute Press.

*Typical Course Rotation: First Friday Monthly.*

Course Code: RR            SISH Instructor Code: 052

**SAIL, AUXILIARY** See Auxiliary Sail above.

**Student Services (718) 442-5171**

**SIX-PAX (6 PACK, sic) CAPTAIN**

See Master 15 GT-Near Coastal above.

**STCW REFRESHER SERIES COURSE – Pending USCG-NMC Approval – ETA: April 2010**

3 Days. 1 Classroom, 1 Pool & 1 Fire Field exercises – and out! Certificate Cite “

*Typical Course Rotation: Fourth Saturday – after the first Friday. See Academic Calendar for dates.*

**Course Code: STCWR**

**SISH Instructor Code: TBA**

**STCW SERIES COURSE**

7 Days. See: Basic Firefighting, CPR/First Aid, Personal Survival Techniques, and Proficiency In Survival Craft, and the Personal Safety & Social Responsibility individual course descriptions above.

NMC Application Package Contents: TWIC, MMC or Photo ID, Third Party Authorization, CG App Form, Current CG Physical Exam, Employer's Information, Sea Time Records, STCW: PSSR, PSC, PST, CPR/FA, & FFB Course Completion Certificates, Fire & Boat Drill records, 2 Passport Photos, and a Check for the CG Fees.

*Typical Course Rotation: Fourth Tuesday – after the first Friday. See Academic Calendar for dates.*

**Course Code: STCWS**

**SISH Instructor Code: 0541**

**STATE BOATER SAFETY CERTIFICATE**

See New York and/or New Jersey State Boater Safety above.

**SURVIVAL CRAFT**

See Proficiency in Survival Craft above.

**TANKERMAN – PERSON IN CHARGE**

See Person in Charge – Tank Barge or Tank Ship

**TOARS**

See Apprentice Mate Upgrade Course Description.

**TOW-ASSISTANCE ENDORSEMENT –**

See Assistance Towing above.

**TRAIN THE TRAINER – USCG-NMC Recognized for approval as a Designated Examiner &/or CG Instructor.**

5 Days. Certificate Cite “In a letter dated January 6, 2009 , Document #16720/4 from the National Maritime Center it has been determined that any applicant who has successfully completed our 40 hour Train The Trainer course has met the intent of Coast Guard and Vessel Inspection Circular (NVIC) 6-97, *Policy on Qualified Instructors and Designated Examiners Who Train or Assess the Competence of Merchant Mariners* and upon completion of this Course has satisfied the “Train The Trainer” requirement of NVIC 6-97 and of Section A-I/6 of the STCW Code.”

**Prerequisites: Please call for further information on individual's required qualifications and equipment specifications.**

NMC Application Package Contents: TWIC, MMC or Photo ID, Company DE letter or SI Instructor App Letter, Sea Resume', License & Endorsement copy, List of desired Course and/or Assessment for Approval, and a TTT Course Completion Certificate.

*Typical Course Rotation: By Demand & Semi-annually. Please See Academic Calendar for dates.*

**Course Code: TTT**

**SISH Instructor Code: 0031**

**VESSEL SECURITY OFFICER**

See MARSEC 3 Day Original and 1 Day Refresher Courses above.

**VISUAL COMMUNICATION**

See Flashing Light above.

## **The Seaman's Institute Suggested Enrollment Process:**

### **First:**

State "Safe Boating Certificate" Students only need to contact the School with their information.  
Visit: [www.SlatSH.org](http://www.SlatSH.org) E-mail: Admin@SlatSH.org. Text: 646-270-9680 Phone: (718) 442-5171

Students taking a CG Approved Course must have a TWIC and should first speak with Capt. Schultz in Admissions (203-400-5321) to determine all CG License and Application requirements and identify their required SI Course sequences.

### **Second:**

View the "Academic Calendar" for your Course Dates in the revolving curriculum and/or place your name on the Course Call List(s) for the class you want – when there's a list of five we run your class! Phone Administration for help with the Calendar or to get onto the course Call Lists (718) 442-5171.

Coast Guard Course Students should assemble their Application Package items, and they can ascertain that they qualify for the License or Endorsement by submitting it to the USCG National Maritime Center (NMC) via a local Regional Exam Center (REC) to receive Official Confirmation of their exact needs. Download Checklists and Forms from: [USCG National Maritime Center](#)

### **Third:**

Register by completing School Forms for Enrollment, Scholarships, Student Loans, Housing, Reserving your seat, and opening your Tuition Account on [www.SlatSH.org](http://www.SlatSH.org) or call (718) 442-5171.

## **Refund Policy:**

***If the Seaman's Institute Corp. ever cancels a Qualified Course a 101% refund will be issued.***

If a Student cancels more than ten days before the class start date they will receive a 100% refund; however, if a Student cancels within ten days of the course commencing or withdraws after the class begins there will be no refund. The balance of any tuition due must be received by SlatSH before any Final Exam is administered.

Students declaring Scholarship or discount credits must pay in full ten days before class begins and must present a copy of the Certificate or Announcement on their first day of class. Any qualified discounts will be applied only to the final tuition payment and not to any Course, Surety, or Security Deposits required. No discounts are valid or applicable within ten days of the class beginning.

## **Cancellation Policy:**

The Coast Guard has set a Maximum Class Capacity for some courses; therefore, class sizes are limited. Any Course dates may be shifted or times adjusted to accommodate the Student body.

The Seaman's Institute has a minimum of five students required to "Qualify a Course" and set the Start Date; and, once it has been Certified, and/or it is within ten days of the Start Date:

**Coast Guard Approved Courses Will Not Be Canceled.**

## **Academic Statement:**

***Our Mission: "Improve the Safety Of Life At Sea (SOLAS) by providing Quality Education"***

The Seaman's Institute is a Cram & Exam or "test prep center." There are Courses where you will in five days cover the material that an Academy, Trade School, or University will cover in a semester. For example Able Seaman and PIC Tankerman are five day courses of forty+ hours each. Another place would cover this in four hour sessions over a ten week span. Why do we point this out to you? So that when we recommend that you increase your depth of knowledge and widen your vision by casually reading some materials before you arrive, and when we recommend that you eat well and rest properly, or when you see that there are no textbooks nor the time to read them, you are not so overwhelmed. Relax by preparing, others have done it and we know You can do it too!

**The Seaman's Institute is committed to:**

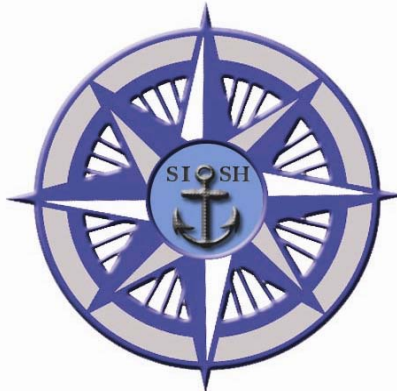
**Serving Vessel Owners ~ Training Today's Mariners ~ Recruiting Tomorrow's  
&  
Improving the "Safety Of Life At Sea" by providing Quality Education**

**and to**

**Filling the ranks of Today's  
U.S. Merchant Marine Corps**

**by Sponsoring**

**Free "Work In The Maritime Industry" Lectures  
&  
No Fee Job Placement Assistance  
&  
Maritime Career Guidance  
&  
Limited Scholarships\*  
for  
Merchant Mariner Training & Testing\*\***



**THE SEAMAN'S INSTITUTE AT SNUG HARBOR**

**PLEASE CONSIDER MAKING TAX DEDUCTIBLE DONATIONS TO THE SI@SH SCHOLARSHIP FUND**

**\* The Seaman's Institute at Snug Harbor, Inc. is incorporated as a NYS Educational Not-For-Profit 501(c)(3).  
1000 Richmond Terrace, Staten Island, N.Y. 10301 Off of the KVK 9 Buoy Admin@SlatSH.org (718) 442-5171**

**\*\* The Seaman's Institute is a [Train Here](#) ~[Test Here](#) USCG Approved Facility.  
Scholarship & Student Loan information is available at (718) 442-5171  
SI Bunk & Bagel Housing (718) 442-5171  
Bed & Breakfast accommodations are available nearby at (718) 273-9861.**

**Admissions: Capt. Ed Schultz Academics: Capt. Joe Ahlstrom Administration: Capt. Curt Ward**

**The Course Catalog and the Academic Calendar are posted on:**

**[www.SeamansInstitute.org](http://www.SeamansInstitute.org)  
[www.SeamansInstitute.com](http://www.SeamansInstitute.com)**

**(Back Cover when printed)**